

NOTICE OF MEETING
COMMISSIONERS COURT OF GILLESPIE COUNTY, TEXAS

Notice is hereby given that a Regular Meeting of the Gillespie County Commissioners Court will be held on Monday, the 13th day of March, 2023, at 9:00 a.m. in the Gillespie County Courthouse, Fredericksburg, Texas, at which time the following subjects will be discussed, considered, passed or adopted, to-wit:

See Attachment

If during the course of the meeting, any discussion of any item on the Agenda should be held in executive or closed session, the Commissioners Court will convene in such executive or closed session in accordance with the Open Meetings Act, Chapter 551, Texas Government Code.


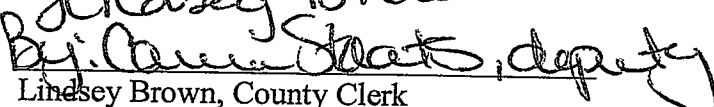
Dated this the 9th day of March, 2023.

Commissioners Court
Gillespie County, Texas

By 
Daniel Jones, County Judge

I, the undersigned, County Clerk, of Gillespie County Commissioners Court, do hereby certify that the above Notice of Meetings of the Gillespie County Commissioners Court is a true and correct copy of said Notice, and that I received and posted said Notice on the Courthouse Door and on the bulletin board at the Courthouse of Gillespie County, Texas, as a place readily accessible to the general public at all times on the 9th day of March, 2023, at 3:15 p.M., and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 9th day of March, 2023.


By: , deputy
Lindsey Brown, County Clerk
Gillespie County, Texas



AGENDA
GILLESPIE COUNTY COMMISSIONERS COURT
REGULAR MEETING
MONDAY, MARCH 13, 2023
GILLESPIE COUNTY COURTHOUSE
FREDERICKSBURG, TEXAS
9:00 O'CLOCK A.M.

1. Call meeting to order.
2. Consider approval of Bills & Claims and payments via electronic fund transfers.
3. Consider approval of Journal Entries & Budget Amendments (Line Item Transfers).
4. Consider approval of payroll claims & related expenses.
5. Consider approval of Departmental Reports.
6. Consider approval of Fees of Office.
7. Proclamation: Child Abuse Prevention Month.
8. Proclamation: American Red Cross Month.
9. Consider approval of request from Child Services Board for a temporary visual display on County property related to Child Abuse Prevention Month.
10. Consider nomination of candidate to fill a vacancy on the Gillespie Central Appraisal District Board of Directors.
11. Consider approval of hiring personnel in the County Clerk's Office.

12. Consider approval of promotion of personnel from Deputy to Chief Deputy in the County Clerk's Office.
13. Consider approval of cell phone allowance for an employee in the Maintenance Department.
14. Consider approval of hiring personnel for vacant positions in the Sheriff's Office.
15. Consider approval of providing County issued cell phones for various employees in Sheriff's Office.
16. Consider declaring various items located at the County Yard as waste and determine method of disposal.
17. Consider approval of designating County Treasurer as the County's Agency Administrator and Finance Contact for access to the Department of Justice Asset Forfeiture Program Account, and authorization for execution of documents.
18. Consider appointment of a member of the Commissioners Court to serve as County liaison to the Friends of the Pioneer Memorial Library.
19. Consider acceptance of notice of completion of utility installation by Hill Country Telephone along Salt Branch Loop in Precinct 4.
20. Receive and discuss presentation on a revised County Airport property development process, and take appropriate action.
21. Receive and discuss presentation on the 2024 Eclipse operational plan for the County Airport, and take appropriate action.
22. Consider approval of a Joint Resolution by the City of Fredericksburg ("City") and Gillespie County, requesting and supporting City and County representation on the governing board of the new "legacy foundation" proposed to be created with proceeds from the Hill Country Memorial Hospital sale.

23. Consider and discuss possible revisions to the current fees and forms related to the County's Regulations and Procedures Authorizing Permits for Construction within the Public Road Right-Of-Way, and take appropriate action.
24. Consider and discuss proposed invocation policy for Commissioners Court meetings, and take appropriate action.

3-13-2023 Agenda documents for discussion purposes only
Subject to further review and approval

PROCLAMATION

CHILD ABUSE PREVENTION MONTH

WHEREAS, Child abuse prevention is a community responsibility; and

WHEREAS, Communities thrive when they promote programs that benefit and protect children and their families; and

WHEREAS, Effective child abuse prevention programs succeed because of partnerships among government agencies, schools, religious organizations, law enforcement agencies, and the business community; and

WHEREAS, "It's Up To You," focuses on personal responsibility in making a difference in children's lives, and everyone in the community is encouraged to become more aware of child abuse prevention programs.

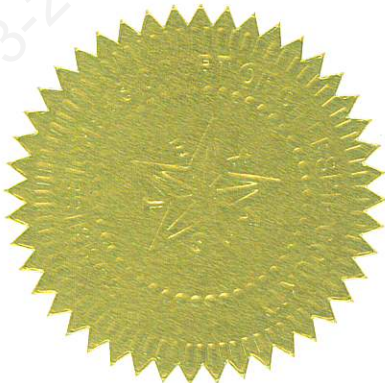
NOW, THEREFORE, I, Daniel Jones, by virtue of the authority vested in me as Gillespie County Judge, of the State of Texas, do hereby proclaim the month of April 2023 to be:

CHILD ABUSE PREVENTION MONTH

April 13, 2023 – Go Blue Day

in Gillespie County, Texas, and urge all citizens to work together to help reduce child abuse and neglect in our community.

EXECUTED this _____ day of March, 2023.



Daniel Jones, County Judge
Gillespie County

PROCLAMATION

AMERICAN RED CROSS MONTH - MARCH 2023

WHEREAS, During American Red Cross Month in March, we celebrate the humanitarian spirit of volunteers and reaffirm our commitment to help ensure no one faces a crisis alone; and

WHEREAS, Caring for one another is at the heart of our community and exemplified by simple acts of kindness performed by American Red Cross volunteers that provide help and hope in people's most difficult moments — continuing the lifesaving legacy of the Hill Country Chapter chartered in 1917; and

WHEREAS, Every day, these ordinary individuals lend a helping hand to make an extraordinary difference for neighbors in need — whether it's providing emergency shelter, food and comfort for families displaced by home fires and other disasters; donating lifesaving blood; supporting military members and veterans, along with their families and caregivers, through the unique challenges of service; using vital skills like first aid and CPR to help others survive medical emergencies; or delivering international humanitarian aid and reconnecting loved ones separated by crises around the world; and

WHEREAS, Their support, volunteerism and generous donations are critical to our community's resilience.

NOW, THEREFORE, I, Judge Daniel Jones, County of Gillespie, Texas, do hereby proclaim March 2023 as American Red Cross Month. I encourage all citizens to consider supporting this organization and its noble humanitarian mission.

Signed this ____ day of March 2023.



Daniel Jones
Gillespie County Judge

AGENDA ITEM REQUEST

For 3/13/23 Commissioners Court
(Date of Court)

Date of Request: _____

Time of Request: _____

Requested By: Annual request

Subject: _____

Description: _____

Considers approval of request
from Child Services Board in
relation to April being designated
as "Child Abuse Prevention
Month".

Any questions speak to: _____

Attachments Yes No

Initials: _____



GILLESPIE CENTRAL APPRAISAL DISTRICT

1159 S. Milam St.
Fredericksburg, TX 78624
(830) 997-9807

FEB 27 REC'D

February 22, 2023

Gillespie County
Judge Daniel Jones
101 West Main Street #9
Fredericksburg, TX 78624

Dear Judge Jones,

The Gillespie Central Appraisal District Board of Directors received a resignation letter from Nicole Bartel at their meeting on February 21st. She is resigning from the board of directors effective June 15, 2023. She graciously submitted the resignation early so that the process to fill her vacancy could begin.

The Texas Property Tax Code guides appraisal districts in the process to fill a vacancy on the board of directors. Each taxing unit that is entitled to vote on the board of directors may nominate by resolution adopted by its governing body a candidate to fill the vacancy. The taxing unit shall submit the name of its nominee to the chief appraiser within 45 days from the date of this letter. I will then prepare and deliver the list of nominees to the board of directors by the 50th day from the date on this letter. The board of directors shall elect by majority vote one of the nominees to fill the vacancy. The elected nominee would serve the remainder of the 2022-2023 board of directors' term (six months).

The significant dates are as follow:

- February 22, 2023 - Notification letter sent to voting taxing units
- April 10 - Deadline for voting taxing units to deliver name of nominee to Scott Fair
- April 14 – List of nominees delivered to the board of directors
- April 18 – Board of directors elects one of the nominees at monthly board meeting
- Elected nominee would be able to attend May and June board meetings, but would not be a member until June 16th

Please contact me if you have any questions or concerns regarding this process.

Sincerely,

A handwritten signature in blue ink that reads "Scott Fair".

Scott Fair, RPA, RTA, CCA
Chief Appraiser



COMMISSIONERS' COURT AGENDA REQUEST

MADE BY: Jennifer Doss

Office: Human Resources

MEETING DATE: March 13, 2023

SUBJECT: Consider approval of hiring personnel in the County Clerk's Office.

SUBJECT: Consider approval of promotion of personnel from Deputy to Chief Deputy in the County Clerk's Office.

SUBJECT: Consider approval of cell phone allowance in the Maintenance Department.

NAME OF PERSON ADDRESSING COURT: Jennifer Doss

EXECUTIVE SESSION REQUESTED: (PLEASE STATE REASON): No

Time for submitting this request for Court to assure that the matter is posted in accordance with Title 5, Chapter 551 and 552, Government Code, is as follows:

Meeting schedule for Mondays: 5:00 P.M. previous Wednesday

DATE REQUEST SUBMITTED: March 6, 2023

THIS REQUEST APPROVED BY: _____

CC agenda Items

Buddy Mills <bmills@gillespiecounty.org>

Thu 3/2/2023 4:19 PM

To: Daniel Jones <djones@gillespiecounty.org>

Cc: Buddy Mills <bmills@gillespiecounty.org>; Pansy Benedict <pbenedict@gillespiecounty.org>

Judge,

Please add to the next agenda.

Sheriff's office obtaining additional budgeted cell phones.

Hiring new employees at the Sheriff's Office.

Thanks,

Buddy Mills

Sheriff

Gillespie County Sheriff's Office

830-997-7585 Office

830-997-9541 Fax

3-13-2023 Agenda documents for discussion purposes only
Subject to further review and approval

From: [Don Weinheimer](#)
To: [Daniel Jones](#)
Subject: FW: scrap metal
Date: Tuesday, March 7, 2023 2:08:47 PM

Daniel,

Below is a list of the type of metal trash that goes into our metal trash roll-off container that we would like to dispose of via selling to a local scrap metal recycler as opposed to disposing into the local landfill.

Best,

Don

From: Brent Rode <brode@gillespiecounty.org>
Sent: Tuesday, March 7, 2023 11:55 AM
To: Don Weinheimer <dweinheimer@gillespiecounty.org>
Subject: scrap metal

FROM SHOP: Old brake rotors, Old brake pads, Old/Broken SUV/truck parts

FROM PRECINCTS: Worn out teeth/ cutting edges , destroyed /ran over cattle guard wings, broken / rusted out pipes from cattle guards, the occasional cattle guard that falls apart and is not repairable , bent up/ shot or faded road signs .

FROM MATINANCE : Broken chairs ,hot water heaters ,ac units, broken (steel desk), broken (steel) shelving, and other misc. old or broken parts .

Brent Rode

Precinct 4 Road

Foreman

Gillespie County



Overview (Form Instructions on pg. 2)

The Account Request for State/Local Account Access form is used by the Agency Finance Contact or Jurisdiction Finance Contact to designate an Agency Administrator and initiate his/her access to Asset Forfeiture Programs (AFP), including the Equitable Sharing Portal (eShare) and the Adoption Request Online (ARO) application. The Agency Administrator is responsible for creating and managing user accounts within his/her designated agency. The Agency Administrator can be the Agency Finance Contact or another agency representative. The Agency Administrator will have full access to all current and future features in AFP. The form can also be used to change the Agency Administrator.

Account Access Terms and Conditions

As the Agency/Jurisdiction Finance Contact, I have verified that the State/Local user account applicant on this form is a current employee of the agency who should have access to the agency's AFP. I certify that the information on this document is accurate. Your Agency is responsible for ensuring that all State/Local account holders conduct annual user training and be made aware of their security responsibilities based on their level of access to AFP and data (need-to-know) and trained to fulfill them. Annual training content shall ensure that all are versed in the rules and requirements pertaining to security of the respective AFP applications which they access, operate, or manage.

A. Agency Information

-- Must be completed by the Agency/Jurisdiction Finance Contact

Agency Name:		NCIC#:	
Agency/Jurisdiction Finance Contact Name:		Agency Phone:	
Address:	City:	State:	Zip:

B. Agency Administrator

-- Must have legal authority to view all sharing and adoption related information

Account Request:	<input type="checkbox"/> Add Admin	<input type="checkbox"/> Replace Admin
Title:		
First Name:	Email:	
Last Name:	Phone:	
Comments:		

C. Certification Authority / Agency Contact

Sign digitally by entering the Agency/Jurisdiction Finance Contact name in the "Signature" field

Signature:	Date:
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ALL FIELDS ARE REQUIRED: Incomplete applications cannot be processed. There can only be one Agency Administrator for each Agency. Once the Agency Administrator's account is activated, he/she can appoint one Delegate Agency Administrator and an unrestricted number of non-administrative users. See the Resources section in eShare for additional information.

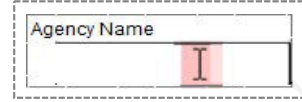
PRIVACY ACT NOTICE: The Department of Justice is collecting this information for the purpose of creating your AFP State/Local user account. Providing this information is voluntary; however, the information is necessary to process your application. Information collected is covered by Privacy Act System of Records Notice DOJ-002, DOJ Computer Systems Activity & Access Records, 64 Federal Register 73585, as amended. This information may be disclosed to contractors when necessary to accomplish an agency function, to law enforcement when there is a violation or potential violation of law, or in accordance with other published routine uses. For a complete list of routine uses, see the system of records notice referenced above.



Type in all the requested information and save the completed form. Submit the form to the Asset Forfeiture Management Staff (AFMS) Security Staff by attaching the saved file to an email and sending it to the following email address: Forfeiture.Systems@usdoj.gov

Entering Information Into The Form Fields:

Press the TAB key or position the cursor over a text box so that the I-beam cursor appears, then LEFT-CLICK on the mouse:



The blinking cursor signifies you are ready to type

Steps to fill out Section A:

Agency Information

1. Enter the agency name, e.g., Fairview Police Dept.
2. Enter the agency/jurisdiction finance contact's name as it appears on the Equitable Sharing Agreement and Certification Form (ESAC) filed yearly with the Money Laundering and Asset Recovery Section (MLARS) or on the New Participant form sent to MLARS.
3. Enter the agency's street address.
4. Enter the organization's NCIC#.
5. Enter the agency's phone number.
6. Enter the agency's city, state, and zip.

A. Agency Information		-- Must be completed by the Agency/Jurisdiction Finance Contact	
1 →	Agency Name:	NCIC#:	4 ←
2 →	Agency/Jurisdiction Finance Contact Name:	Agency Phone:	5 ←
3 →	Address:	City:	6 ←
		State:	Zip:

Steps to fill out Section B:

Agency Administrator

NOTE: If this is the initial account request from your agency, the user listed in "Section B, Agency Administrator" must be the **AFP Account Administrator**, who will be responsible for adding, deleting and modifying user accounts for your agency.

1. Mark the appropriate checkbox (choose one): Add Admin: new administrator request; Replace Admin: replace administrator account.
2. Enter title of the user requesting the account.
3. Enter user's first name.
4. Enter user's last name.
5. Enter comments as necessary.
6. Enter user's email address.
7. Enter user's phone number.

B. Agency Administrator		-- Must have legal authority to view all sharing and adoption related information	
1 →	Account Request:	<input type="checkbox"/> Add Admin	<input type="checkbox"/> Replace Admin
2 →	Title:		
3 →	First Name:	Email:	6 ←
4 →	Last Name:	Phone:	7 ←
5 →	Comments:		

Steps to fill out Section C:

Certification Authority / Agency Contact

1. Digitally sign by entering the Agency/Jurisdiction Finance Contact's name in the Signature box.
2. Select the date signed.

C. Certification Authority / Agency Contact		Sign digitally by entering the Agency/Jurisdiction Finance Contact name in the "Signature" field	
1 →	Signature:	Date:	2 ←

PERMIT



NOTICE OF APPROVAL

Don D. Weinheimer
County Commissioner
Precinct 4
101 W Main St
Fredericksburg, TX 78624

Todd Peters
HILL COUNTRY TELEPHONE COOP.
220 Carolyn St
Ingram, TX 78025

Location: GPS coordinates N 30.4815 & W -99.1306 on the southwest corner of the intersection of FM 783 & Salt Branch Loop in Doss, TX

GILLESPIE COUNTY, TEXAS

Project: Placement of (1) 60' steel pole in the ROW of Salt Branch Loop, 2' off the fence line, at a depth of 8'. The burying of (2) 1.25" ducts 30' from the pole to existing cabinet at a depth of 3'.

This serves to notify all persons that the Utility Installation owned by the above has satisfied the requirements of the design, construction, and installation elements of the **Regulations and Procedures Authorizing Permits for Construction within the Public Road Right-of-Way of Gillespie County.**

ANY MODIFICATIONS TO THE INSTALLATION OR ADDITIONAL EQUIPMENT MAY REQUIRE A NEW PERMIT.

Don D. Weinheimer

Date: **March 7, 2023**



Airport Development Process

3-13-2023 Agenda documents for discussion
Subject to further review and



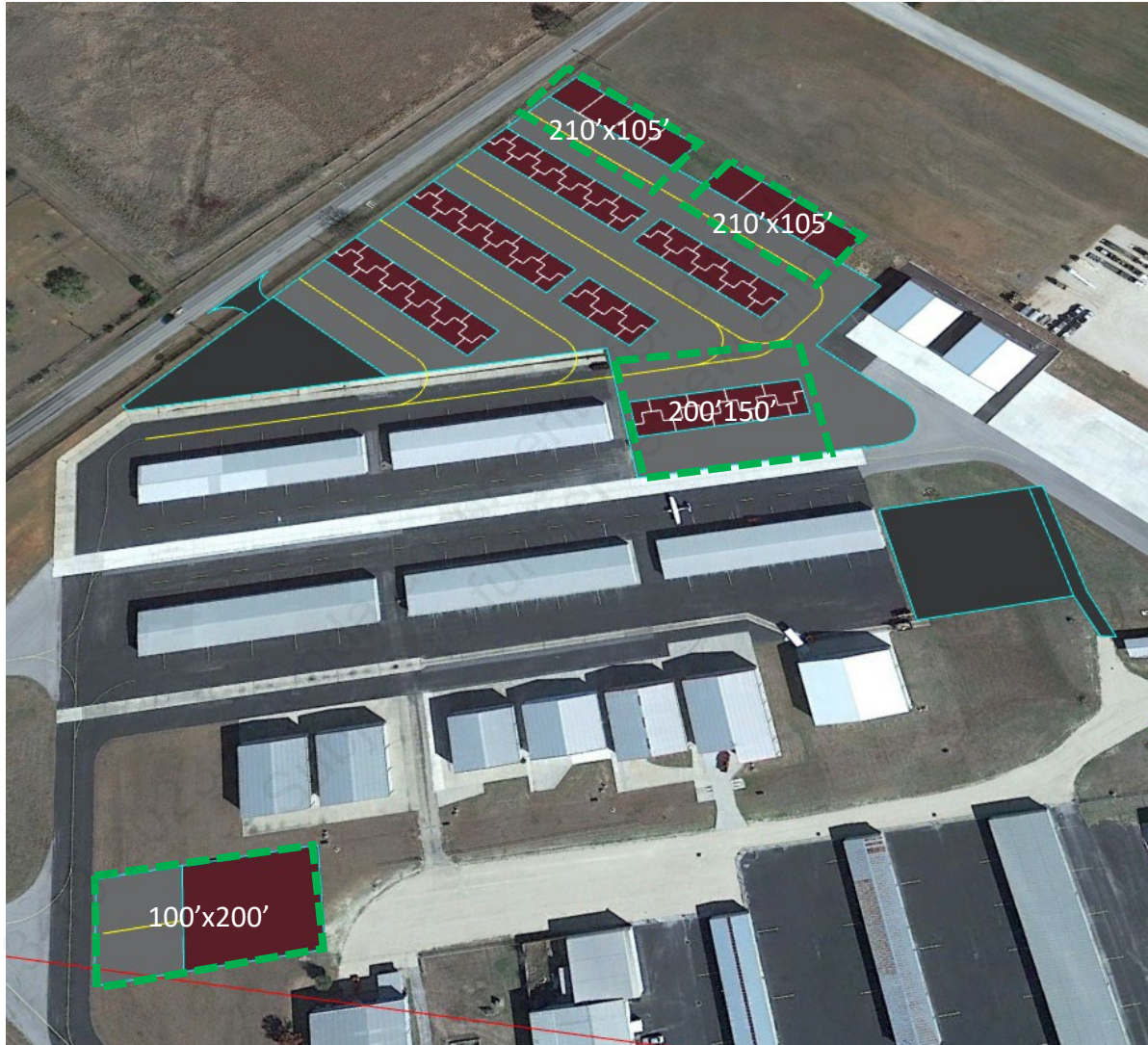
Developmental Area



% (Developmental Area vs Total Land)	61.48acres/218.92acres	28.1%
% (Developed Land)	40.30 acres	65.5%
% (Available Land)	21.18 acres	34.5%



Available Tracts (Northeast area)



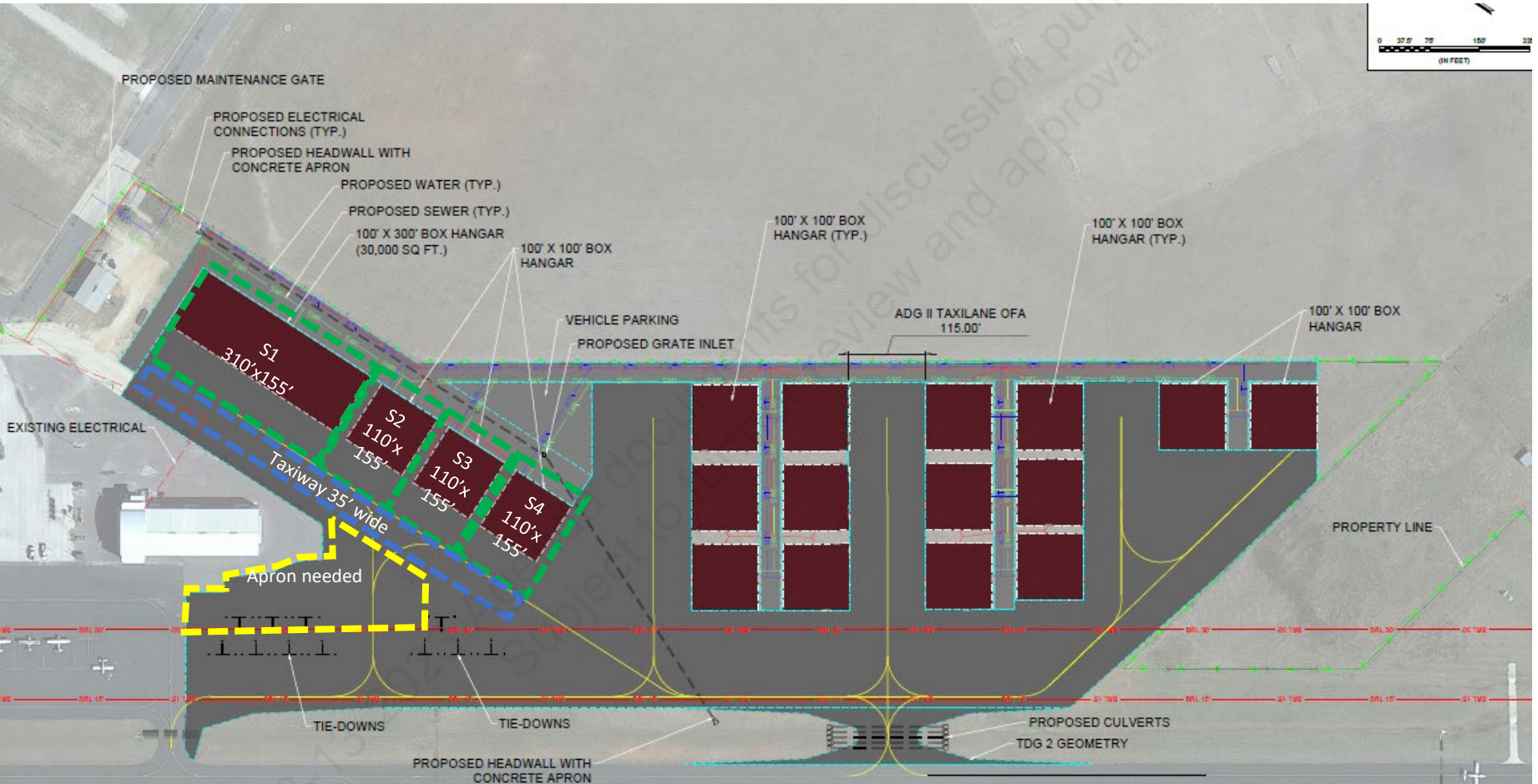


Available Tracts (Midfield area) (Non-surveyed)





Available Tracts (South area) (Non-surveyed)



It is the responsibility of the Developer to connect to airside infrastructure (i.e. taxiways and aprons).



Airport Development Process

• Phase I

- The Developer will submit a “Letter of Intent”, using the airport’s approved template/guidelines.
 - LOI template (pdf)
- Once the LOI received, reviewed and recommended approval by the AAB, the Developer will work with the Airport Manager to draft/complete the “Development Agreement.”
- Development Agreement Template (pdf) (for review only)
 - Development Agreement
 - Key Points:
 - The LOI will be attached
 - If the land is not defined by a survey or plot at the time of the agreement, the Developer and Sponsor will agree to use the Minimum Operating Standards minimum lot/tract size related to the proposed hanger size. The developer is not locked into that size of lot/tract.
 - 50% of the ground lease rate for the land (upfront and non-refundable).
 - Time: the agreement is for 6 months, with an auto renewal for an additional 6-month...Contingent on meeting certain items.
 - Termination guidelines...from the Developer and Sponsor.
- The Airport Manager will present the Agreement and LOI to Comm Court for approval/execution.



Airport Development Process

- Phase II – “Engineering Phase”
 - The Developer hires an engineer to create a detailed Engineering Proposal.
 - Developer starts working with the City’s DRC process.
 - The airport is within the City of Fredericksburg, so developers/contractors must comply with the City’s rules and regulations on construction.
 - Once the engineering is complete, with City approval, the Developer will present the project to the AAB.
 - The presentation requirements should address in reasonable detail these general subject areas:
 - Engineering Issues of Site Preparation and Development, including a certified survey with field notes and a city approved site plan.
 - Specs of Building and Aircraft Door
 - Project Budget
 - Finance Plan
 - Note: More information can be found within this document (PROJECT DESCRIPTION GUIDELINES – Ph II (on the county website))



Airport Development Process

- **Phase III – “Lease Development/Approval**
 - Once the AAB recommends approval of the phase II presentation, The Airport Manager will work with the Developer to draft the Lease agreement. Note: if the lease agreement template is used and no substantial modification are made, the AAB does not need to review & approve it.
 - Once the lease is agreed upon by all parties, the Airport Manager will present the project/Lease agreement to Comm Court for approval/execution.

Note: the lease templates will be posted on the airport website for review



Airport Development Process

- Phase IV
 - Once the lease is executed, the developer/Lessee may start the construction phase.
 - Prior to moving beyond the groundwork phase, the lessee must have an approved airspace study (FAA Form 7460-1). Note: this form should be submitted at least 45 days prior to erecting the building.
- Phase V
 - Once the Lessee receives a “Certificate of Occupancy”, the airport manager and a board representative will inspect the final project to ensure it falls in line with the lease agreement.

Questions



Eclipse

Planning



(OPLAN Presentation)

2024 Total Eclipse (Apr 8th) (1:35pm, Monday)

Lat.: 30.3156° N
Long.: 98.9484° W

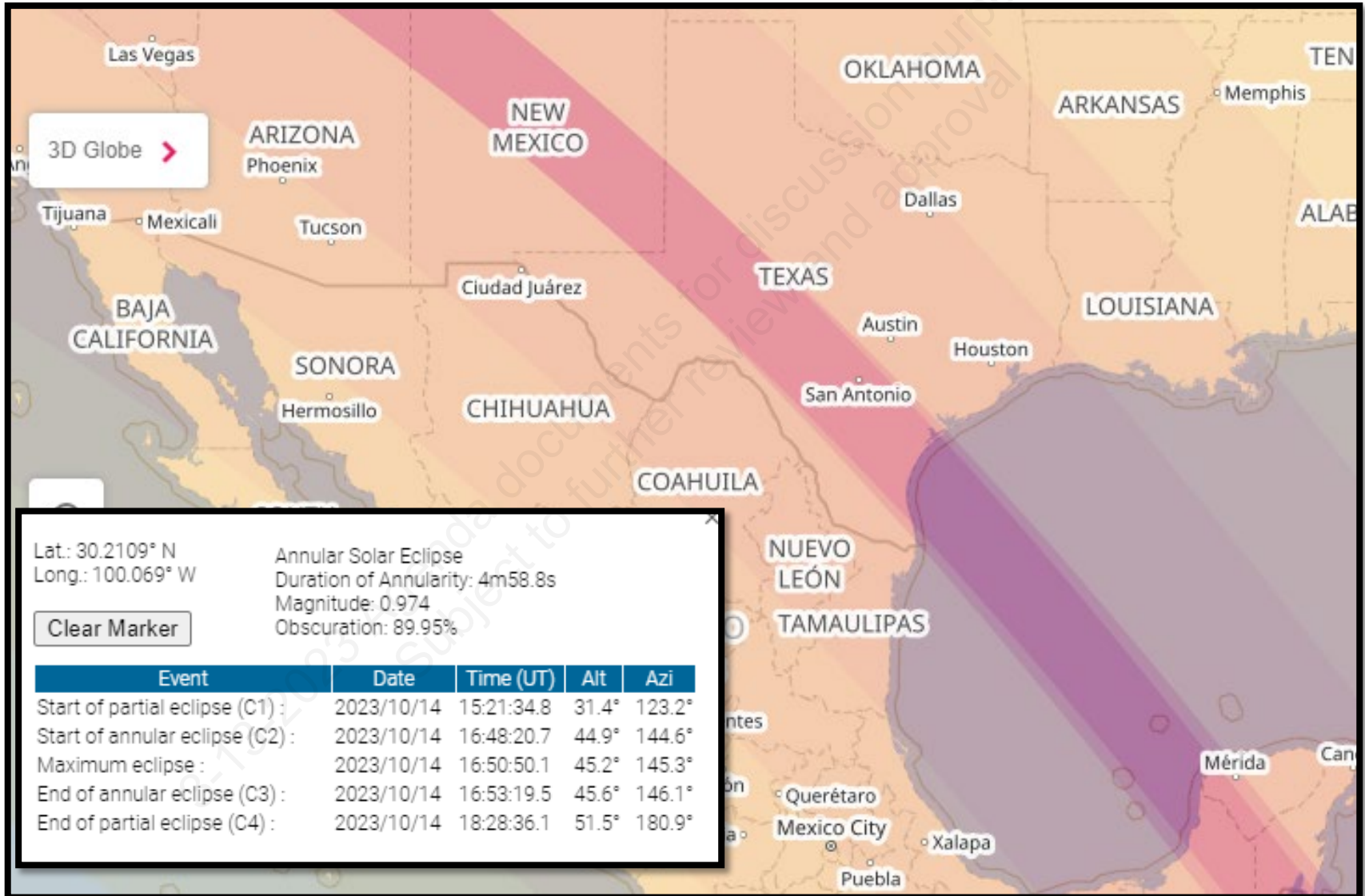
Total Solar Eclipse
Duration of Totality: 4m25.5s
Magnitude: 1.028
Obscuration: 100.00%

Clear Marker

Event	Date	Time (UT)	Alt	Azi
Start of partial eclipse (C1) :	2024/04/08	17:15:31.2	60.2°	135.7°
Start of total eclipse (C2) :	2024/04/08	18:32:51.3	67.3°	177.1°
Maximum eclipse :	2024/04/08	18:35:04.0	67.3°	178.5°
End of total eclipse (C3) :	2024/04/08	18:37:16.7	67.3°	179.9°
End of partial eclipse (C4) :	2024/04/08	19:56:10.4	60.7°	223.1°



Annular Eclipse Preview (Oct 14, 2023) (10:51am, Saturday)





Background

- The last total eclipse in the US occurred in 2017. The path of the total



- Multiple airports in the northwest reported well over capacity of visiting aircraft...Several Airport Managers stated: "They were overwhelmed."

Next total eclipse in the US is Aug 23, 2044 (limited to MT & WY), and then Aug 12, 2045 (Similar to the 2017 path).



Purpose and Expectations

Plan for the worst and hope for the best.

- Purpose: To create a plan for the safe operations during an overwhelming influx of visiting aircraft to view the 2024 eclipse.
- Expectations:
 - The airport will not advertise or encourage visitors.
 - The airport will NOT plan any events to coincide with the eclipse.
 - The airport will provide minimum services beyond the normal expectations.
 - The airport needs volunteers to execute this plan. The Airport Staff and the FBO staff cannot handle the expected number of aircraft on their own.



Assumptions

1. According to feedback from airport managers following the 2017 eclipse in the NW US, we can expect up to 200% of our capability to park aircraft. +250 aircraft.
2. Most of the aircraft will arrive on Sunday, with a second wave Monday morning. (75% arrives on Sun (~188 aircraft))
3. We don't expect people to visit the airport to view the eclipse.
4. The Helipad will be used for EMS only (Closed to the public)
5. The Hanger Hotel is full, and the Conference Center/Diner is closed
6. Number of Pilots and families (2 per aircraft) - +500 people
7. The motorcycle rallies will be at the Fairground (6th -8th of April). Therefore, food and entertainment will be available at that location.
8. The FBO will have 2 aprons to allow for drop off/pick up for large aircraft.
9. No deployed fire fighting aircraft at T82 (SEATs or Helicopters) during the event.
10. Due to the expected number of aircraft, airport services will be limited. Expect long delays for fuel.



Pre-Planning and Preparation

- Planning Staff - Airport Manager (Tony Lombardi), AAB Member Rep (Steve Allen), EAA Rep (Judie Mooney), FBO Rep (Ethan Crane), Hotel Rep (Courtney Walker and Mandy)
 - Meetings will be conducted Monthly starting in February 2023
- OPLAN Creation and Approval needed
- Once the plan is approved, a webpage will be published on the Airport website for pertinent information covered in the eclipse OPLAN.



Staff/Volunteers

- Positions:
 - Event Leader - Tony Lombardi
 - Assistant ()
 - Ramp Boss – Primary (Steve Allen), Secondary ()
 - Marshalling Team - 6-8 people
 - Crew Transport - 2-4 people
 - Admin/Registration Team - 2-4 people
 - Runners/Gophers - 1-2 people
 - Security Team (Contract Services) (Sat & Sun Night only)
 - 1900-0700



Tasks/Questions/Concerns

- The airport staff will work Saturday and Sunday (0700-1600)
- Determine if the volunteers fall under the County Insurance Policy for injury and property damage
 - County Insurance covers injury to staff and volunteers
 - Still need property damage coverage (hangarkeepers insurance) (up to \$500K)

*Hangarkeepers insurance policies provide liability protection when an aircraft is damaged while in your care, custody or **control**.*



Flying Operations

- The runway will be closed 2 hours prior to the start of the eclipse (10:15 local) and reopened 2 hours after the eclipse (1700 local)
 - The runway will be closed due to safety of flight and ground operations.
- Arrival Windows
 - Sunday – 1200L-2000L (Sunset)
 - Monday – 0700L-1000L
- Departure Window
 - After 1700 L
- The Helipad will be closed for EMS only on April 8th



Tasks/Questions/Concerns

- Determine if a temporary control tower is needed/available (FAA/TXDOT)
 - The FAA has been contacted
- Develop a departure plan
- Limited refueling options

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Parking Capabilities

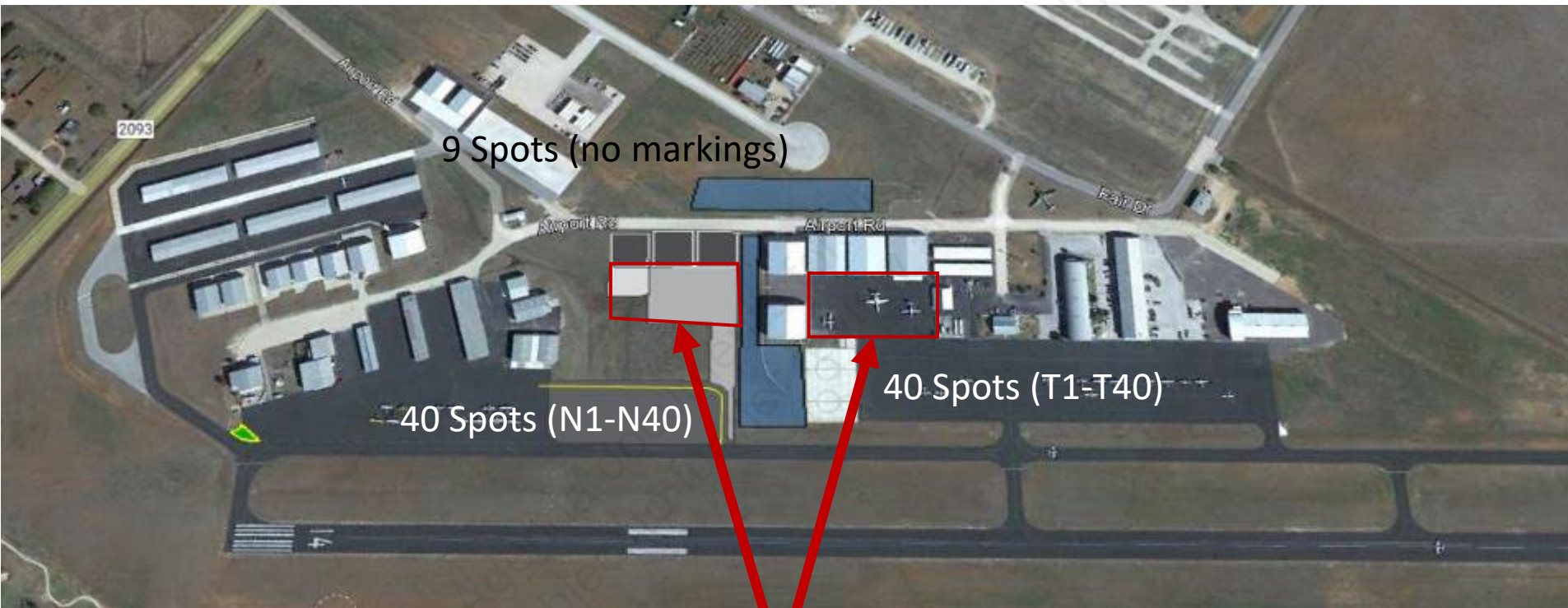
- T's – 89
 - Ropes provided
- Grass Parking - ~108
 - Must bring anchors and tiedowns, if desired.
- “Day of” - ~112
 - No tiedown capability
- Fees
 - \$100 for the Tiedown locations
- Reservations (only for the for Tiedown locations)

Total - ~309

3-13-2023 Agenda documents for discussion purposes only
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Parking Plan (89 T's)



Large Aircraft Drop-off/pick-up only



Grass Parking Options 108 spots



Aircraft must bring the own tiedowns and anchors



Primary Overflow Grass (~16)



3-13-2023 A9
Subje

Secondary Overflow Grass (~8)



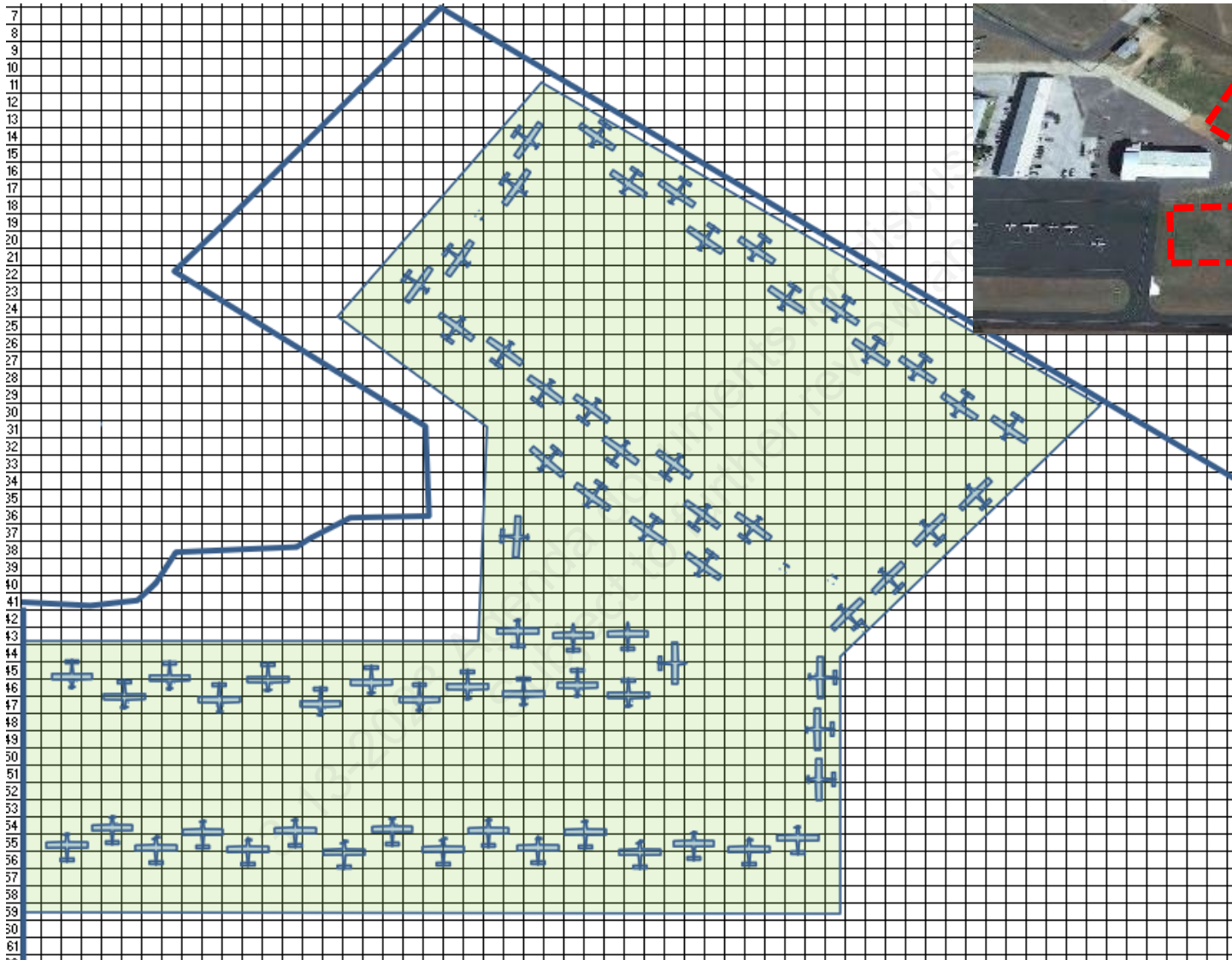
3-13-20



Tertiary Overflow Grass (~17)



South Terminal Ramp Area ~65 aircraft



“Day of” Parking North T-Hanger area (~67 spots) (chalks only)



“Day of” Parking North Ramp (Chalks only) 29 spots





"Day of" Parking Terminal Ramp (16 spots)



3-13-2023 Age
Subject



Tasks/Questions/Concerns

- How to prevent early arrivers from taking Tiedowns
 - Close Terminal & North ramp
- For Grass parking / “day of” Parking – All aircraft will be marshalled in.
- Verify “parking plan” with local tenants

3-13-2023 Agenda documents for discussion and approval
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Misc. Topics

- **Airport will purchase Eclipse Glasses –Free to visitors**
- Food – Food options will be limited.
 - Fairgrounds are looking into expanding their capability (also extending to Monday) and looking into HEB refrigeration truck for extra food.
 - The Airport Diner will be open on Sunday for lunch.
 - Courtney has been asked if they can support adding dinner on Sunday and Breakfast and Lunch on Monday?
- Transportation “to and from” town will not be provided. Visitors will have to use our local taxi/Ubers to travel to town.
- Determine if the FBO has enough fuel on site. (extra fuel tanker trucks onsite)
- Weather cancelation policy? (all reservation fees are non-refundable) & remove NOTAM



Summary

- Total number of volunteers – ~20 people
- Total Cost – current estimate - \$7-8K
 - Note: This cost estimate is the worst-case scenario. We hope to ask around to use existing equipment from the County, City and friends of the airport to reduce cost. Additionally, some items can be purchased during FY23 to spread the cost over 2 Fiscal years.
- Projected Revenue from the T's (89 @\$100) – \$8,900

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A dramatic sunset sky with silhouettes of parachutists and a military aircraft. The sun is a large, bright yellow circle in the center, surrounded by a glowing orange and red sky. Several parachutes are visible in various stages of descent, and a military aircraft is silhouetted against the sun. The overall scene is one of intense action and high contrast.

Questions?

T82 Eclipse Operational Plan (OPLAN)

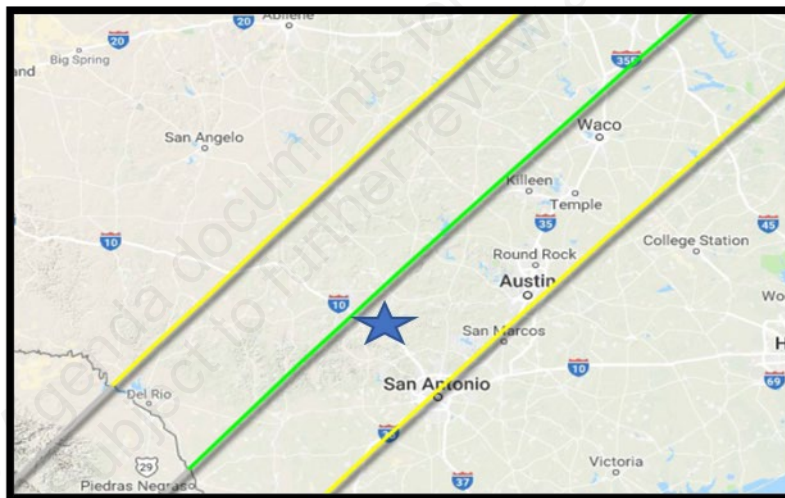
Overview:

According to the experts, Gillespie County is the number one location in the US to observe the total eclipse in 2024. Due to this fact, the airport needs to have a comprehensive plan to support all the visitors to the airport on the “day of” and the few proceeding days. In doing so, the airport has created this plan to cover the arrival, parking, departure and security needs, along with other provisions to handle a large influx of aircraft and people.

Date of the Eclipse: Monday, 8 April 2024

Event Times:

Event	Time (Zulu)	Time (Local)
Start of the partial eclipse	1715	1215
Start of the total eclipse	1832	1332
Max eclipse	1835	1335
End of the total eclipse	1837	1337
End of the partial eclipse	1956	1456



Path of the Sun/Total Eclipse

Expectations:

1. The airport will not advertise or encourage visitors.
2. The airport will NOT plan any events to coincide with the eclipse.
3. The airport will provide minimum services beyond the normal expectations.

Assumptions:

1. According to feedback from airport managers following the 2017 eclipse in the NW US, we can expect up to 200% of our capability to park aircraft. +250 aircraft.
2. Most of the aircraft will arrive on Sunday, with a second wave Monday morning. (75% arrives on Sun (~188 aircraft))
3. We don't expect people to visit the airport to view the eclipse.
4. The Helipad will be used for EMS only (Closed to the public)
5. The Hanger Hotel is full, and the Conference Center/Diner is closed
6. Number of Pilots and families (2 per aircraft) - +500 people
7. The motorcycle rallies will be at the Fairground (6th -8th of April). Therefore, food and entertainment will be available at that location.
8. The FBO will have 2 aprons to allow for drop off/pick up for large aircraft.
9. No deployed fire fighting aircraft at T82 (SEATs or Helicopters) during the event.
10. Due to the expected number of aircraft, airport services will be limited. Expect long delays for fuel.

Title/Comments	Date Needed	# of People	Budget
Section 1. Pre-Planning and Preparation			
1. Planning Staff	On going	6	0
a. Airport Manager (Tony), AAB Member Rep (Steve Allen), EAA Rep (Judie Mooney), FBO Rep (Ethan Crane), Hotel Rep (Courtney Walker and Mandy)			
b. Meetings will be conducted Monthly starting in February 2023			
2. OPLAN Created and Approved	Mar 2023		0
a. Present to AAB in Feb			
b. Present to Comm Court Late Feb			
3. Website updated (Eclipse information added)	April 2023		
4. Tasks			
a. FAA NOTAM to close runway	04/01/24		
b. Record AWOS with information and instruction	04/05/24		
c. Create a "Welcome package" for visiting pilots.	04/01/24		
• Welcome letter, including information on food options, lodging, transportation, etc			
• Aircraft Parking Placard			
• Open Reservations for aircraft parking	April 2023		
a. Develop payment options. (Note: to accept reservations and payment for services the airport must have the capability to accept credit/debit cards on site. In addition, most reservations will be done on the phone, so the airport needs to have the ability to accept payment at the time of the reservation (preferably online).			
• Online	April 2023		\$500

- Office 04/01/24
- Mobile 04/01/24

Section 2. Staff

1. Positions:

- | | Date Needed | # of People | Budget |
|---|-------------|-------------|--------|
| a. Event leader – Airport Manager (Tony) | | 2 | |
| • Assistant - | | | |
| b. Ramp Boss...Steve Allen (Primary),
(Secondary) | | 2 | |
| c. | | | |
| d. Marshalling Team | | 6-8 | |
| • Saturday Team | | | |
| • Sunday Team | | | |
| • Monday Team | | | |
| e. Crew Transport Team | | 2-4 | |
| • Sunday Team | | | |
| • Monday Team | | | |
| f. Admin/Registration Team | | 2-4 | |
| • Saturday Team | | | |
| • Sunday Team | | | |
| • Monday Team | | | |
| g. Security Team (Night only, Sat (1900 – 0700), Sunday (1900-0700). The security team will have roving patrols of the campground and airfield. | | 2 | \$1920 |
| • Saturday (12 hours (\$80/hour)), \$960 | | | |
| • Sunday (12 hours (\$80/hour)), \$960 | | | |

2. Tasks

- | | | | |
|--|------------|--|--|
| a. Volunteer list | 03/30/24 | | |
| b. Create a Work Schedule | 04/01/24 | | |
| c. The airport staff will work Saturday and Sunday | | | |
| d. Determine if the volunteers fall under the County Insurance Policy for injury and property damage | April 2023 | | |

3. Equipment

- | | | | |
|---|----------|--|-----------|
| a. Reserve Rental Cars | Apr 2023 | | |
| b. Rent 8 Golf Carts (2 for Marshallers (4-seaters), 2 for Transportation (6-seater), 2 for security/admin (2-seaters) (The airport Gator/truck will be used by the Airport Manager) (5 days (Apr 5-Apr 9)) | 04/05/24 | | \$2025.00 |
| Contact Mission Golf Cars (Boerne) @ (210) 545-7868 | | | |
| 6 seaters – \$650 | | | |
| 4 seaters – \$550 | | | |
| 2 Seaters - \$350 | | | |
| Delivery - \$475 | | | |
| c. Safety Vest (Airport has 8, need 12) | 04/05/24 | | \$50 |

Note: All outside volunteers will wear vests
 d. 6 x Hand-held Radios (\$200/radio)
 Note: Airport has one handheld radio

04/05/24 \$1000

Section 3. Flying Operations

The runway will be closed 2 hours prior to the start of the eclipse (10:15 local) and reopened 2 hours after the eclipse (1700 local)

Date Needed # of People Budget

1. Arrival Windows
 - a. Sunday – 1200L-2000L (Sunset)
 - b. Monday – 0700L-1000L

2. Departure Window
 - a. After 1700 L

The Helipad will be closed for EMS only on April 8th

04/08/24

3. Tasks
 - a. Determine if an additional radio frequency is required.
 - b. Determine if a temporary control tower is needed (FAA/TXDOT)
 - c. Determine if arrival/departure slot times are required

01/08/24

12/01/23

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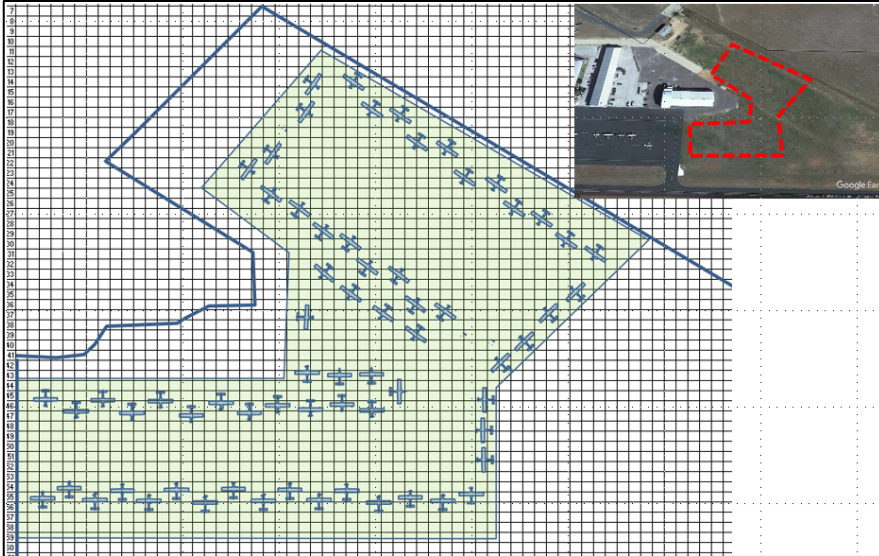
02/02/24

Section 4. Parking plan

Date Needed # of People Budget

1. 89 marked parking locations (T's) with tiedown ropes. 40 spots on the terminal ramp, 40 spots on the north ramp, and 9 spots on the Texas Forest Service Ramp.
2. The cost to park overnight on the T's is \$100
3. The overnight overflow parking is designated in blue. Pilots are requested to bring their own tiedowns and anchors. Marshalls and parking assistance is required. (grass area is only available if the ground is dry...If wet, we will use the "day of" parking plan. Note: there is no capability to tiedown aircraft.)
 - Grass Parking - ~108 spots





4. “Day of” parking (not overnight)/wet ground option
- ~ 112 (no tiedown capability)



Aircraft will be marshalled in and parked as close as possible starting at the northeast t-hanger ramp. Once the two areas are full, the Ramp boss and Airport Manager will open up the area along the east side of the terminal ramp. **If the TFS ramp is not reserved, “day of” parking will start there.**

5. Tasks

- | | | |
|--|-----------------|--------------|
| <p>a. Labeling the T’s</p> <ul style="list-style-type: none"> • Terminal Ramp T1-T40 • North Ramp N1-N40 | <p>04/01/24</p> | <p>\$500</p> |
| <p>b. Marking the grass parking spots (landscape paint)</p> | <p>04/05/24</p> | <p>\$100</p> |
| <p>c. Move and store long-term parked aircraft (open t-hanger spots)</p> | <p>04/05/24</p> | |
| <p>d. Close terminal Apron, except for aircraft with reservations</p> | <p>04/05/24</p> | |

- | | | |
|--|----------|-------|
| e. Close North T's | 04/05/24 | |
| f. Determine how to close off the north ramp (additional cones (\$420)) | 02/02/24 | \$500 |
| Notify the local pilots that flying on Apr 8 th will be impossible. | 04/01/24 | |

Section 5. Miscellaneous

- | | Date Needed | # of People | Budget |
|--|-------------|-------------|--------|
| 1. Need to have Eclipse Glasses (airport purchase) free to public. | | | \$200 |
| 2. Food – Food options will be limited. There are food vendors at the Fairgrounds. The Airport Diner will be open on Sunday for lunch. | | | |
| 3. Transportation “to and from” town will not be provided. Visitors will have to use our local taxi/Ubbers to travel to town. There is a possibility that a wine tour company will provide shuttles (no cost to the airport) | | | |
| 4. Lodging – nothing is available on airport grounds. Fairgrounds and Lady Bird Park have primitive camping available. | 04/01/24 | | |
| 5. Determine if the FBO has enough fuel on site | 04/01/24 | | |
| 6. Determine if a viewing area is needed (chairs and tables). | ASAP | | \$960 |
| a. Reserve 8 Portable Toilets to be placed by terminal building
Contact information HCP at 830-889-9143 | | | |
| b. Delivery of Portable Toilets | 04/05/24 | | |

Summary:

Total number of volunteers – ~22 people

Total Cost – current estimate \$7,000-\$8,000

Note: This cost estimate is the worst-case scenario. We hope to ask around to use existing equipment from the County, City and friends of the airport to reduce cost. Additionally, some items can be purchased during FY23 to spread the cost over 2 Fiscal years.

Projected Revenue - Reserved Parking T's (89 @\$100) – \$8,900

Final note, the cost estimates are for Feb 2023, so the total cost could change over the next year.

This plan has been reviewed and approved by Commissioners Court on _____

Daniel Jones
County Judge

Invocation Policy

The Gillespie County Commissioners Court extends an invitation for individuals to deliver a brief one-minute invocation at one of our regularly scheduled Commissioners Court meetings, to lend gravity to the public meeting and to reflect upon our shared ideals.

No guidelines or limitations shall be issued by the Commissioners Court regarding invocation content, except that the invocation may not proselytize or advance any faith over others, nor disparage the religious or non-religious views of others.

The invocation speakers will be selected without preference to any specific religion, belief, faith, or ideology, and speakers will be scheduled to deliver an invocation on a first come, first-served basis.

Any person attending the meeting is free to leave the meeting prior the invocation, and to join or rejoin the meeting after the invocation. No person attending the meeting is required to participate in the invocation, and all persons attending the meeting will be treated equally regardless of whether they participate in the invocation.

3-13-2023 Agenda documents for discussion purposes only
Subject to further review and approval